

**Communications Cohort Meeting**  
**June 8, 2010**  
**7:00am**

**Members in attendance:** Carol Sinclair, Diane Smith, Steve Zembroski. Chris Chamberlain, Greg Henderson, Kendra Guiou and Steve Lavoie

**Continuation of the Group:** We discussed the value of continuing the communications effort with this group. It was decided that meeting over the summer would not be necessary. A date will be selected in late summer for the group to reconvene. Contacts will be made to add several parents of incoming freshmen to the group.

**Parent Grading Guide:** The latest version of the grading guide was presented for review by the group. A number of suggestions were made including:

- Adding a section regarding interventions: ‘what does a student do when...’ and ‘what does a parent do when...’.
- Rewording the section on work ethic in a way to stress the importance of timeliness in completing work.
- Adding a section on athletic eligibility.
- Consider adding a comment regarding the policy requirement of needing a ‘2.5’ in order to receive credit for a course....that it may be reviewed for an adjustment.

**2+/3+ or 2.5/3.5:** The faculty has discussed this at length and has decided to keep the current system of using a 1 – 4 scale. We need to encourage more conversations between students and teachers regarding rubrics and their scores on assessments.

**Communication:** We discussed a variety of options including:

- Developing a Frequently Asked Questions (FAQ) sheet regarding standards based reporting.
- Holding monthly meetings. Some discussion on how effective large group discussions are versus small groups.
- We discussed the possibility of setting up a blog that would allow for continuing discussions.
- We discussed having a place where answers could be found....posting the grading guide on the web site.