

MSAD 16 Standards-Based Reporting Implementation Team Meeting
Monday March 16, 2009
Gary Chapin's Room, HDHS
3:30 PM - 5:00 PM

Norms

Be Honest

Start on time/End on time

One person speak at a time

Stay on task

Watch air time

Have an agenda

Roles: Facilitator, Time Keeper, Process Observer

Assume best intention

Active participation

Materials distributed during the meeting are for the use of SBRIT members. They are designed to inform the group's work.

Outcomes

Approve minutes from prior meeting (02/09/09)

Divide into two groups to continue work on: (1) interventions plan and (2) communications plan

Continue to address the prioritized list of issues related to Standards-Based Reporting either by fully addressing the issue or by enacting a specific plan to address each issue

Agenda

3:30 Welcome and introductions.

3:35 Review meeting outcomes and agenda

3:40 Approve minutes from 02/09/2009

3:45 Invite comments or questions from guests

3:50 Updates from school administrators and DCLT; ED Stimulus funds.

4:00 Work in small groups: Communications & Interventions

Time permitting — Work on matrix of issues: address highest priorities and determine which group is best suited for addressing each of the issues

4:45 Small group reports

4:55 Debrief process and clarify next steps (i.e. agenda items for next meeting)

(1) *What worked well?*

(2) *What do we need to pay attention to next time?*

5:00 Adjourn

March 16, 2009

3:30- 5:00 p.m.

Attending: Mark Kostin, Dylan Sirois, Linda Aronson, Kendra Guiou, George Woods, Don Ferrara, Sarah McNaughton, Blayne Frost, Rob Kennedy, Gary Chapin, Pamela Bruno MacDonald, Steve Lavoie

1. Introductions

2. Welcome to New Member: George Woods, Farmingdale parent representative

3. Approval of minutes from 2/9/09; Kendra will forward to Sue Corbett and SBRIT

4. Updates:

From Administration (Steve)...

Student Snaedis Valsdottir will no longer be a student representative to SBRIT

Vacation school intervention is planned for students in grades 6-12; Steve Lavoie. will update intervention group

From DCLT (Gary)....

Had 2 meetings - discussed interventions

Chris Chamberlain is working with RTI (response to intervention)

Truax McFarland is researching a transcript that would include dual systems

Question has surfaced regarding implementing of SB grading next year: 9-12 vs only grade 9 next year

Board requested another joint meeting (with the purpose of updating and bringing outstanding questions to the larger body) and suggested the following dates...

March 26th 5:30- 7:00 BOD, SBRIT, DCLT joint meeting

May 21st 3:30-5:00 BOD, SBRIT, DCLT joint meeting

Gary has the task of constructing the agenda (with Mark's assistance)

From Board (Pamela)....

Small group formed to work on policies; next meeting March 23rd from 3-5

Policy and Personnel met last week- reviewed 2 policies; policies have been returned to DCLT

Graduation policy to board April 1st

From Mark regarding Stimulus Funds

Stimulus money- exclusively for school reforms including bridging gaps and increasing graduation rates

Rhode Island, Vermont, New Hampshire and Maine have joined- supporting and reforming high schools

Reinventing schools coalition (group from Alaska) will be inviting schools to meet in May regarding progress towards standards: hope is by Oct money to schools; Reinventingschools.org as resource

5. Broke into 2 small groups- communication and intervention

Intervention...today's work will include 1.) identification of students 2.) programs/structures in place 3.) documenting/assessing success 4) next steps

Communication...today's work will include 1.) What's in place vs what needs to be in place? 2.) Next steps (broad) – parents, students, teachers, etc. 3.) Vehicles: web, newsletter, meeting,etc. 4.) Content

Report out from two groups....

Intervention

Current interventions discussed for this year including vacation school (8-2:30)- only for students who can benefit for the help; not students who are too far behind; 15 students per content group max

Summer/Finishing school- opportunity before June 30th for standards not quite met

Possibility: Head start school in Aug to get ready for beginning of school

Possibility for alternative school in RSU

ATM program is obsolete...may be replaced by computer /on line work

Academies; additional support during the school year (fall, winter, and spring academies)

Make leap from interventions being work completion to reteaching

Communication

How to get parents and community more involved?

Meet with John Armentrout with questions regarding IC. How can we use IC to our best advantage?

Grade 9 parent night to discuss further what next year will look like for their students

Develop manual for parents, students, teachers

Parent meeting: experts in categories: interventions, transcripts, advanced connections, higher ed. issues {hopefully meeting the first week of May}

Can we get admissions officers from colleges to comment on draft transcript? Would people from SBRIT be willing to take to their colleges to receive feedback?

6.Process review

Smaller groups working on specific tasks seems to work well

Wish there was more time to work

Interventions and communications sub groups would each like more time to work

7. Next steps by SBRIT

Agenda for meeting 3/30/09

Sub committee (intervention and communication) work

Communication will hopefully be meeting with John Armentrout (Gary will arrange)

Agenda for next meeting 4/6/09

Formal meeting

Reports out as necessary from DCLT, BOD, interventions and communications sub committees

Upcoming Dates:

March 23rd 3-5 Policy Meeting to review policies for any interested HS Room 107

March 26th 5:30- 7:00 BOD, SBRIT, DCLT joint meeting (HS Library?)

March 30th 3:30-5:00 sub committees meeting; begin HS Room 107

April 6th 5:30-7:00 HS Room 107

April 27th 3:30-5:00 HS Room 107

Week of May 4th parent meeting to share info...

May 21st 3:30-5:00 BOD, SBRIT, DCLT joint meeting (HS Library?)